

Request for Reconnect, Final Reading, Lock or Name Change

Reconnect  
[ ]

Final Reading  
[ ]

Lock  
[ ]

Name Change  
[ ]

Select only one:

Turn On

[ ]

Leave Off

[ ]

Date: \_\_\_\_\_ Account No: \_\_\_\_\_

Owners Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone/Fax No: \_\_\_\_\_

This agreement is to request the above selection to be performed on \_\_\_\_\_(date)

I understand and agree that any tenants of the premises covered by this agreement are authorized to receive water bills as agents for me. I agree to comply with all property owners responsibilities. \_\_\_\_\_ initial here

In the event that the renter becomes delinquent in payment of his/her bill, the owner will be notified. If the renter fails to pay the bill, the owner is responsible to pay. \_\_\_\_\_ initial here

PLEASE SEE THE BACK OF FORM FOR NRWD'S METER TAMPERING POLICY

New Owners Information:  
New Owners Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

Renters Information:  
Renters Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Telephone No: \_\_\_\_\_  
(Request for Final Reading by Renter)

\_\_\_\_\_  
Property Owners Signature

\_\_\_\_\_  
Renters Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

STATE OF \_\_\_\_\_, \_\_\_\_\_ COUNTY, ss:

On this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, before me, a Notary Public in and for said County, personally came \_\_\_\_\_, who acknowledge the signing thereof to be their voluntary act and deed.

Witness my official signature and seal on the day last above mentioned.

Attest by Employee

**NORTHWEST REGIONAL WATER DISTRICT**  
**METER TAMPERING POLICY**

Tampering with a meter in anyway will result in the pulling of the meter from service and any water used must be paid before service is restored. In addition to a service fee and reconnection fee, it is Company's right to charge additional fees to the water billing account for the meter, for any damages due to the setter, valve top, removal of lock, or jumper being placed in the meter pit.

Violators may be prosecuted under Ohio Law from the Ohio Revised Code Section 4933.18, which prevents tampering with a water company's equipment and can carry a fine up to \$1,000 and possible imprisonment. A reconnection to the water service without the consent of the water company is evidence that person in possession or control of the meter has reconnected the meter with intent to commit a theft offense.

Company's current fees for tampering with a meter:

- Meter Tampering Fee: tampering of meter in any way to prevent an actual reading or produce a false reading \$200.00
- Tampering Fee: missing or broken lock \$ 50.00
- Tampering Fee: damaged to valve top \$200.00
- Theft of Service Fee: installation of jumper or other devise \$200.00
- Setter Replacement Fee: due to damage caused by customer \$250.00

Adopted: January 19, 2016

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Property Owners Signature

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Date

Please fill out completely to avoid delays.

Note: During the Pandemic we will accept a copy of State ID in Lieu of Notary. Forms may be placed in Drop Box along with copy of ID or emailed to [Northwestwater@frontier.com](mailto:Northwestwater@frontier.com)